



# STAFF REPORT

**Department: Administration**

**Date: February 23, 2024**

**Item: Espanola Pride donation request**

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**Recommendation:** Be It Resolved That: The Corporate Services Committee Recommend that Council approve the waiver of fees associated with the track and field rental, that the Town cover the insurance costs and approve an additional monetary donation of \$1000.00 for the second annual Espanola PRIDE celebration events for 2024.

**Background:** This is the second year that Espanola Pride will be hosting this event; supporting and celebrating the LGBTQ+ community. Last year, this well organized and well attended event offered various activities for all age groups. This year's celebration will include similar events such as a family fun day, movie night and socials. Many of these events will be held at the Track and Field. In 2023, Council approved waiving the costs of the Track and Field rental; covered the costs of the required insurance and covered the costs of creating the rainbow crosswalk located at the parking lot entrance that is shared with E.H.S and the Complex, equalling approximately \$1600.00.

**Analysis:**

The request for 2024 is similar to the previous year. The total amount can be broken down into the following:

Insurance -	\$512.00
Waiving the rental fee for the Track and Field -	\$174.40 (in-kind donation)
monetary donation	<u>\$1000.00</u>
	\$1686.00

To properly maintain the painted crosswalk, there has been \$900 added to the Public Works 2024 budget. Staff is recommending this practice be continued each year up to a maximum of \$1000.00 to support diversity and inclusiveness within our community.

**Existing Policy:** Charitable Donation Policy # F25-01280

**Strategic Goal:** Pride of Place and Quality of Life

**Financial Commitment:** \$1512.00



**Budgeted:** Yes  No

**Implementation:** Upon approval of Council

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**Department Manager:** Joseph Burke

**CAO/Clerk:** Joseph Burke

**Approval of Recommendation:** Yes  No

**Comments:**