



# DEPARTMENTAL REPORT

**Department: Public Works**

**Month: February 2024**

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## **TRANSPORTATION:**

- Continued with regular maintenance of roads, sidewalks and laneways including winter maintenance, patching, sign repairs, brushing & tree cutting as well as debris/litter pick-up.
- Senior snow removal took place 4 times during the month of February.
- 240 loads of snow were removed during the month of February with a cumulative total of 1248 for the 23/24 winter season.
- Burned the remaining brush at the YWD.
- PW Office Renovation Project (AODA) tender was awarded to Quantum Builders.
- Replaced numerous streetlight bulbs on the decorative poles in the downtown core.

## **EQUIPMENT:**

- #15 Pick-up truck went down on February 14<sup>th</sup> due to the engine. Staff report coming to Council for repair/replacement options.
- #2 Trackless down on February 20<sup>th</sup> due to PTO bearing failure. It is expected to be repaired by end of day on March 1<sup>st</sup>.

## **BEAUTIFICATION:**

- Nothing to report for February.

## **CEMETERY:**

- Continued working on GIS mapping.

	Feb.	YTD
Full burials	0	1
Cremation burials	0	0
Monument Installations	0	0
Plot purchases/transfers	0	2

**BALL FIELDS/PARKS/CLEAR LAKE BEACH:**

- Nothing to report for February.

**WATER & SEWER:**

- Processed 11 utility locate requests for excavators throughout the month.
- Opened catch basins and culverts for mid-winter thaw and rain events.
- Inspected manholes and catch basins.
- There was one water noise complaint. A water leak was detected in the service on the Municipal side of property line. It was repaired by PW the week following discovery.
- To date there have been zero frozen water services.

**INTER DEPARTMENTAL:**

- Maintained vehicles and equipment for other departments.
- Provided waste receptacles and snow removal for the Winter Carnival at the Skating Oval.
- Provided waste receptacles and snow removal for the Rare Disease Fundraising skate-a-thon at the Skating Oval.
- Moved office furniture at the Town Hall.

**COMPLAINTS/COMPLIMENTS:**

- There was a compliment from the Library regarding walkway snow removal.
- There was one complaint regarding a resident's garbage can being hit by the plow. The garbage can was placed (as well as many others) was placed in the roadway and not in-line or within 1m behind the bank.

**EMPLOYEE STATUS:**

- One employee continues their long-term medical leave.
- An employee on parental leave returned to work on February 5<sup>th</sup>. The temporary employee replacing that position finished on February 1<sup>st</sup>.
- Continued with in-house winter equipment and route training for operators.
- The winter maintenance shift program added 1 employee on Monday – Friday nightshift effective February 12<sup>th</sup>.
- Three water operators attended a water course in Sudbury on February 13<sup>th</sup>.
- Met with water operators on February 16<sup>th</sup> regarding the annual water system inspection by the M.E.C.P.
- Two employees attended Aerial Work Platform Operator Safety Training in Sudbury on February 27<sup>th</sup>.
- Summer student applications opened on February 5<sup>th</sup> with a closing date of March 15<sup>th</sup>.

**Submitted on: March 14, 2024**