

# DEPARTMENTAL REPORT

**Department: Environmental Services and Special Projects**

**Month: February 2024**

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## **Project Status:**

- **Trunk Watermain Part2:** Regular construction to resume in the spring.
- **Trunk Watermain Part 1:** There are still a few outstanding asphalt deficiencies to be addressed in the spring.
- **Connecting Link phase 3:** Restoration remains outstanding to be cleaned up in the spring. Request to RVA to provide a statement with regard to concerns regarding the pedestrian crossing near the Queensway and potential solutions. Assist finance Manager with regard to reporting requirements under the funding agreement and approve the release of hold back.
- **Connecting Link Phase 4:** Approval of Application pending. Staff reviewing the legal fabric of the project as it relates to design.
- **Connecting Link Phase 5 Design:** Staff have received Geo-Technical report. Draft design to be received in March.
- **Pathway to Net Zero:** Collecting additional data for the team. Sites visits originally planned for February has been pushed into March. Review agreements with CAO/Clerk.
- **Food cycle:** Registration for the program closed. 83 Residents had signed up and were contacted with a link to purchase their units up front. Approximately half have made their purchase and units are expected to be delivered the second week of March. There have been numerous inquiries on the program and requests to change their original selection to the upgraded unit.
- **Capacity Assessment:** Working with CAO/Clerk on Executive Summary for Council.
- **Conservation Demand Management Plans (CDM):** Collecting materials to respond to requests of additional data. Draft review is scheduled for March 1<sup>st</sup>, with an anticipated completion date of March 31<sup>st</sup>. CDM plans must be approved by Council by July 1st, 2024.

## **Environmental:**

- Budget Review with finance Manager. Additional Budget review with recommendations of potential budgetary reductions.
- Food cycle inquiry for replacement parts like filters and additional pots.
- 2 Property owner challenging number of bags being collected at an address, each of them has an additional tenant. Confirm property is zoned as a single detached dwelling. Single detached dwelling receives a 2-bag limit.
- Review of water rates to compare residential and commercial consumption and evaluate the financial impacts since the installation of water meters for the IC&I and residential sectors.
- Complete staff report to Council with regard to Climate Action intern under the hiring policy.
- Review of Bio-solids invoices, co-ordinating with OCWA and PWD for the removal of Bio-solids bags.
- Requests for documentation from MECP in preparation of Annual Drinking Water Inspections and attend inspection.
- Attend Team meeting on the municipal Blue Box and Communication updates on the transition to full producer responsibility.
- Seeking various estimates of components and contractor estimates for the installation of a potential streetlight on Amadori Court.
- Correspondence with MECP regarding a request of drawing regarding trailer park sanitary inspection.

## **Asset management:**

- Retro-reflectivity was completed. Retro-reflectivity is the evaluation of the reflective qualities of municipal street signs during nighttime conditions under the minimum maintenance standards.
- Working on a road's long-range forecast of asset and future condition based on current levels of spending.

## **Planning:**

- Meet with contractor to discuss service potential of property on Elizabeth Street.
- Meet with Hydro to commence discussion with regard to upgrading the Second Avenue substations that are at the end of their Lifecycle. A number of properties are being reviewed.
- Meet with a contractor to review municipal requirements for the development potential of lots on Albert Street and Secord.
- Review of files for potential disposal/relocation in preparation of the PWD renovation.

## **Webinar and Training.**

- MFOA's Asset Management, Understanding Proposed levels of Service Part 1
- MFOA's Asset Management, Understanding Proposed levels of Service Part 2
- Attended the Mandatory course for water License Renewal.
- MWA webinar "Running out of Space" a presentation sponsored by municipal waste association on the topic of landfill space

**Misc.**

- Requests for information from Huron Shores with regard Manitoulin and North Shore Road Supervisor Tender.
- OGJ webinar “understanding Fixed Gas Detection & Recent Developments” this can be used towards credits of training for license renewal.

**Complaints/Compliments:****Employee Status:****Visitors:**

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**Department Manager: Joel Yusko****Submitted on: March 8<sup>th</sup>, 2024**