

# STAFF REPORT

**Department:** Community and Recreation

**Date:** May 24, 2024

**Item:** Proposed Purchasing Pool Elements For the ERRC

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**Recommendation:** Be It Resolved That: That Council approve the Purchase of 30 Filter Elements from SP&S LTD.

**Background:** As per the Procurement Policy, any purchase above \$25,000 must come to Council for approval even if budgeted for.

The Pool Filtration systems are crucial for the health and safety of all patrons that utilize the aquatic facility. These elements are the internal housing for the bags of the filtration system. In winter 2023, it was identified by facility personnel during a filter breakdown that the core of the filters were degraded beyond repair. Our records show that these elements have not been changed since the original installation in 1999. The Lap and Wade pools cannot continue to operate without proper filtration.

**Analysis:** Two quotes were received:

1. SP & S: 26,291.32
2. Automated Aquatics Canada Ltd.: \$26,056.92

The higher quote of \$26,291.32 is recommended because although the price is slightly above the other quote, the company is in Ontario and has given the Recreation Department impeccable service in the past. SP&S is going to hand deliver the elements upon their site visit for the chemical addition quotation process. The second quote is based out of Edmonton, Alberta and cannot guarantee delivery time or date.

Through the process of collecting quotes for all aquatics projects, our team is having considerable challenges getting quotes for anything related to aquatics at this time. This challenge of having minimal quotes has led staff to move forward with this recommendation with only 2 quotes for these filter elements. As such, Staff is asking that Council waive the standard requirements of the Procurement Policy for 3 quotes in light of these circumstances.



**Existing Policy:** Procurement of Goods Policy, F17-01325

**Strategic Goal:** Quality of Life

**Financial Commitment:** \$26,291.32 after taxes and municipal tax rebate

**Budgeted:** Yes  No

**Implementation:** Upon Council Recommendation

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**Prepared By:** Bailey Bouwmeester

**Department Manager:** Bailey Bouwmeester

**CAO/Clerk:** Joseph Burke

**Approval of Recommendation:** Yes  No

**Comments:**