

# DEPARTMENTAL REPORT

**Department:** Recreation Department

**Month:** August 2024

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**Project Status:**

Building

- Started ice plant Aug 6<sup>th</sup>
- Building Ice Aug 8<sup>th</sup>. Ready for use Aug 19<sup>th</sup>.
- Main gym strip and waxed
- Mezzanine floor striped and waxed
- Men's and Ladies Upstairs bathrooms stripped and waxed
- Lap Pool heat exchanger 3-way valve serviced and 3ft section of pipe replaced
- Metal Air Roof top units PM'd + required maintenance.
- Mechanics worked on Zamboni wash water pump and board brush
- Power outage Aug 18<sup>th</sup> caused some minor issues. Rectified

Pool

- Two weeks of programming with fit lanes, parents & tots, recreation swims, public and private lessons, and rentals.
- Aqua Fitness, Tuesday, Thursday & Wednesday @ 10am
- Diaper Fitness, Tuesday, Thursday & Wednesday @ 10am
- Summer swimming lessons Wednesday evenings ongoing throughout the month
- Clear Lake Beach Supervision daily from 12-4pm until the 18<sup>th</sup>
- YMCA Summer Day Camp weekly pool rentals
- August 6<sup>th</sup> – One Tot Stop Daycare pool rental

Arena

- Private ice rentals beginning on August 26<sup>th</sup> – ongoing
- Regular scheduled ice schedule including Figure 8'ers, 55+ Pick up Shinny, Public Skates,
- Paper Kings Youth Hockey School August 26<sup>th</sup> – 29<sup>th</sup> 25 participants
- Paper Kings practices - ongoing
- August 29<sup>th</sup> - Elliot Lake Vikings practice

Track & Baseball Fields

- Espanola Ladies Baseball ongoing on Monday and Wednesday
- Espanola Men's Baseball ongoing on Tuesday and Thursday
- Espanola Adult Soccer League ongoing Wednesday and Sundays
- August 7<sup>th</sup> - Victim Services Volunteer Appreciation BBQ @ the pavilion

- August 9<sup>th</sup> – 11<sup>th</sup> – Annual Mixed Slo-Pitch Tournament
- August 16<sup>th</sup> – 17<sup>th</sup> - Espanola Ladies and Men's Baseball wind-up
- August 31<sup>st</sup> – International Overdose Awareness Day Walk @ the pavilion and baseball fields

### Events/Programs

- Young at Heart 55+ fitness class, Tuesday and Thursday @ 9am & 1pm.
- Lions Club Catch the Ace – ongoing on Wednesday now moved to the legion.
- Birthday Party and celebration of life bookings for the upstairs bar side auditorium.
- Spin Classes are ongoing on Monday and Wednesday @ 5:30pm
- YMCA Summer Day Camp – Monday to Friday until August 23<sup>rd</sup>
- August 1<sup>st</sup> – Figure Skating meeting
- August 8<sup>th</sup> – Noojmowin-Teg Shaker making workshop
- August 20<sup>th</sup> – 25<sup>th</sup> Birthday Celebration of the Recreation Complex. Free programming all day and cupcakes.

### Promotions

- Ongoing promotions of gym memberships, after school swim, YMCA Summer Day Camp registration ongoing, Spring Swimming Leadership Courses, Yount at Heart Fitness Classes ongoing, free into to the gym and pickleball, personal training services available, pickleball is available in the arena, spin classes ongoing.
- 25<sup>th</sup> Birthday of the Espanola Regional Recreation Complex – August 20<sup>th</sup>
- Fall membership and 10 card pass promo August 20<sup>th</sup> – September 30<sup>th</sup>
- Youth Slo-Pitch Tournament – September 6-8<sup>th</sup>

### Recreation Master Plan

- No changes

### **Complaints/Compliments:**

- August 3 Compliment: Visitor to town expressed how nice the facility we have for such a small town. Was very impressed.
- August 13, Complaint: Clock in the ladies changeroom is not working.
- August 15, Complaint: Pool patron disappointed that we do not have the early morning swims anymore.
- August 21, Compliment: Pool patron commented on how nice our pool is.
- August 22, Complaint: Gym user commented on how the hand sanitizers in the gym are always empty.
- August 22, Complaint: A few gym users complained on how the 10+2 card pass promo cannot be bought multiple times. Currently you can only buy a pass once your pass runs out.
- August 27, Compliment: Washrooms upstairs are always so nice and clean.

### **Employee Status:**

- Job postings for casual lifeguard, full time assistant pool operator, part-time head lifeguard/swimming instructor.
- Hired one part-time Facility Attendant and one casual Facility Attendant

**Visitors:****August 2024**

DROP INS	
Aquafit	1
Fitness Centre	54
Learn to Dance (No class atm)	0
Skates (shinny, figure 8'ers, public)	134
Swims	71
Young at Heart	1
Squash	5
Personal Training - 1/2hour	0
Spin Class	13
<b>TOTAL</b>	<b>279</b>

Memberships - RESIDENT	
Complex *New All-in-one	34
Aquafit 10 Pass	5
Swim 10 Pass	1
Shinny 10 Pass	3
Young at Heart 10 Pass	8
Personal Training 10 Pass	0
Private Swim Lessons	0
<b>TOTAL</b>	<b>51</b>

Memberships - NON RESIDENT	
Complex *New All-in-one	18
Aquafit 10 Pass	2
Swim 10 Pass	2
Shinny 10 Pass	0
Young at Heart 10 Pass	1
Private Swim Lessons	1
Personal Training 10 Pass	0
<b>TOTAL</b>	<b>24</b>

Total Memberships Purchased **74**Monthly Pool Attendance **345****August 2023**

DROP INS	
Aquafit	0
Fitness Centre	68
Line Dancing	0
Skates (shinny, figure 8'ers, public)	231
Swims	201
Squash	9
<b>TOTAL</b>	<b>509</b>

Memberships - RESIDENT	
Bronze - Pool	2
Bronze - Fitness	38
Bronze - Squash	0
Silver	1
Gold	0
Aquafit 10 Pass	4
Swim 10 Pass	2
Private Swim Lessons	1
<b>TOTAL</b>	<b>48</b>

Memberships - NON RESIDENT	
Bronze - Pool	6
Bronze - Fitness	15
Bronze - Squash	0
Silver	0
Gold	0
Aquafit 10 Pass	6
Swim 10 Pass	4
Private Swim Lessons	1
<b>TOTAL</b>	<b>32</b>

Total Memberships Purchased **78**Monthly Pool Attendance **306**

Monthly beach average attendance                      **65**

Monthly Young at Heart  
Attendance    **94**

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**Department:** Recreation Department

**Month:** July 2024

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**Project Status:**

Building

- Pool element filters and bags removed and installed new
- Vipond in for annual inspection. No issues
- Hockey hallway and change rooms 2<sup>nd</sup> coat of paint
- Hockey hallway doors (9) new paint
- Pool Changeroom doors stripped, primed, and painted. Doors adjusted.
- Metal Air Rebuild of #1 Compressor Ice Plant.
- Metal air completed Arena Heater servicing
- Arena pad taped\sealed
- Zamboni to PWD for summer major servicing
- Ainsworth Changed out Circulation and Feed pump on #1 Boiler
- Arena stands netting put back up and adjusted
- Pads changed on Hamstring Curl

Pool

- Annual pool shut down July 1<sup>st</sup> – 14<sup>th</sup>
- Two weeks of programming with fit lanes, parents & tots, recreation swims, public and private lessons, and rentals.
- Aqua Fitness, Tuesday, Thursday & Wednesday @ 10am
- Diaper Fitness, Tuesday, Thursday & Wednesday @ 10am
- Summer swimming lesson registration June 29<sup>th</sup> – July 9<sup>th</sup>
- Summer swimming lessons Wednesday evenings starting July 17<sup>th</sup>
- Clear Lake Beach Supervision starting July 2<sup>nd</sup> daily from 12-4pm
- Birthday party pool rentals
- July 24<sup>th</sup> – Kenjgewin Teg pool rental
- July 29<sup>th</sup> – One Tot Stop Daycare pool rental

Arena

- Community pickleball daily usage

Track & Baseball Fields

- Espanola Ladies Baseball ongoing on Monday and Wednesday
- Espanola Men's Baseball ongoing on Tuesday and Thursday

- Espanola Minor Soccer, Exceptional League, Adult League ongoing Monday to Thursday
- July 26<sup>th</sup> & 27<sup>th</sup> - Espanola Minor Soccer season wind-up

#### Events/Programs

- Young at Heart 55+ fitness class, Tuesday and Thursday @ 9am & 1pm.
- Lions Club Catch the Ace – ongoing on Wednesday
- Birthday Party and celebration of life bookings for the squash court or upstairs bar side auditorium.
- Spin Classes are ongoing on Monday and Wednesday @ 5:30pm
- YMCA Summer Day Camp – Monday to Friday ongoing all month
- July 21<sup>st</sup> – Espanola Minor Hockey Executive meeting
- July 23<sup>rd</sup> & 24<sup>th</sup> – First Aid Training Course for Recreation Department employees

#### Promotions

- Ongoing promotions of gym memberships, after school swim, YMCA Summer Day Camp registration ongoing, Spring Swimming Leadership Courses, Yount at Heart Fitness Classes ongoing, free into to the gym and pickleball, personal training services available, pickleball is available in the arena, spin classes ongoing.
- YMCA Summer Day Camp
- July Makers Market
- Youth Slo-Pitch Tournament – September 6-8<sup>th</sup>

#### Recreation Master Plan

- No changes

#### **Complaints/Compliments:**

- July 5 Compliment: Sault Pickleball League raved about how nice our set up is for pickleball. They recommended our courts to other leagues over the weekend.
- July 13, Complaint: Suggested we sell garbage tags since we are the only place open on weekends.
- July 25, Compliment: patron using the showers was very happy there was hot water.
- July 25, Complaint: Sauna was not turned on soon enough for the swim patrons to use it.

#### **Employee Status:**

- Job postings for casual lifeguard, full time assistant pool operator, part-time head lifeguard/swimming instructor.
- External posting for part-time and casual Facility Attendant

#### **Visitors:**

##### **July 2024**

DROP INS	
Aquafit	0

##### **July 2023**

DROP INS	
Aquafit	0

Fitness Centre	79
Learn to Dance (No class atm)	0
Skates (shinny, figure 8'ers, public)	0
Swims	90
Young at Heart	0
Squash	0
Personal Training - 1/2hour	5
Spin Class	17
Pickleball	6
<b>TOTAL</b>	<b>197</b>

Memberships - RESIDENT	
Complex *New All-in-one	37
Aquafit 10 Pass	2
Swim 10 Pass	3
Shinny 10 Pass	0
Young at Heart 10 Pass	6
Personal Training 10 Pass	0
Private Swim Lessons	0
<b>TOTAL</b>	<b>48</b>

Memberships - NON RESIDENT	
Complex *New All-in-one	14
Aquafit 10 Pass	4
Swim 10 Pass	2
Shinny 10 Pass	0
Young at Heart 10 Pass	2
Private Swim Lessons	0
Personal Training 10 Pass	0
<b>TOTAL</b>	<b>22</b>

Total Memberships Purchased **70**

Monthly Pool Attendance **389**

Daily beach average attendance **65**

Fitness Centre	80
Line Dancing	0
Skates (shinny, figure 8'ers, public)	0
Swims	37
Squash	4
<b>TOTAL</b>	<b>121</b>

Memberships - RESIDENT	
Bronze - Pool	1
Bronze - Fitness	35
Bronze - Squash	0
Silver	1
Gold	0
Aquafit 10 Pass	0
Swim 10 Pass	3
Private Swim Lessons	1
<b>TOTAL</b>	<b>41</b>

Memberships - NON RESIDENT	
Bronze - Pool	2
Bronze - Fitness	7
Bronze - Squash	0
Silver	2
Gold	0
Aquafit 10 Pass	0
Swim 10 Pass	1
Private Swim Lessons	2
<b>TOTAL</b>	<b>14</b>

Total Memberships Purchased **52**

Monthly Pool Attendance **336**

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**Department:** Recreation Department

**Month:** June 2024

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**Project Status:**

Building

- Spacing of Arena Glass completed. Glass clips adjusted and installed new where necessary.
- Arena stands 2<sup>nd</sup> coat of paint completed
- Two more pickle ball courts added to pad for tournament
- Replaced batteries in all facility AED's.
- New install of pool changeroom MUA unit. Performed by Cimco. Conditioned and in service.
- Monthly health and safety inspection. No issues.
- 10 x 10 Section of tiles replaced in Pool Side Aud by hallway doors.
- Pool side auditorium strip, wax, and seal of floor. Closed for 4 days.
- Hockey hallway and change rooms first coat of paint
- New cable ran for two new security cameras
- Zamboni blades shipped out for sharpening

Pool

- Full month of programming with fit lanes, parents & tots, recreation swims, public and private lessons, and rentals.
- Aqua Fitness, Tuesday, Thursday & Wednesday @ 10am
- Diaper Fitness, Tuesday, Thursday & Wednesday @ 10am
- June 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup> - Lion's Free swim – averaging 40 swimmers
- Spring swimming lesson ongoing on Tuesday, Thursday, and Saturday ending on June 29<sup>th</sup>
- Lots of birthday party pool rentals
- June 3-6, 11-13, 17-19 - Bonus afternoon swims
- June 3<sup>rd</sup> – City of Elliot Lake Training
- June 1<sup>st</sup> - Wikwemikong Free Community Swim
- June 6<sup>th</sup>, 10<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 24<sup>th</sup>, 25<sup>th</sup> - National Lifeguard Course
- June 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup> – Biidaaban School Rental
- June 19<sup>th</sup> – Pontiac School rental
- June 21<sup>st</sup> – Sheguiandah FN rental
- June 24<sup>th</sup> – OCOF rental
- June 27<sup>th</sup> – Community Living rental
- June 29<sup>th</sup> – Eastlink Free Sponsored swim
- June - Swim to Survive
  - St. Mary's - 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>
  - Central Manitoulin - 6<sup>th</sup>

- Wikwemikong High School - 7<sup>th</sup>
- Little Current Public School - 7<sup>th</sup>, 14<sup>th</sup>
- S. Geiger – 7<sup>th</sup>, 14<sup>th</sup>

### Arena

- Community pickleball daily usage
- June 1<sup>st</sup> – Espanola Pickleball League Tournament
- June 21<sup>st</sup> – Noojmowin-Teg Health Centre Indigenous People Day

### Track & Baseball Fields

- June 1<sup>st</sup> – Community Walk for the ParticipACTION Community Challenge
- June 3<sup>rd</sup> – Sacred Heart School Track & Field
- June 7<sup>th</sup> & 8<sup>th</sup> – Stag and Doe Baseball Tournament
- June 14<sup>th</sup> – La Renaissance Track & Field
- June 20<sup>th</sup> – Espanola PRIDE – Family Fun Day
- June 25<sup>th</sup> – Community Living Beach Baseball
- June 27<sup>th</sup> – Community Living – Community Walk
- Espanola Minor Baseball ongoing on Monday – Friday
- Espanola Ladies Baseball ongoing on Monday and Wednesday
- Espanola Men's Baseball ongoing on Tuesday and Thursday
- Espanola Minor Soccer, Exceptional League, Adult League ongoing Monday to Thursday

### Events/Programs

- Young at Heart 55+ fitness class, Tuesday and Thursday @ 9am & 1pm.
- Lions Club Catch the Ace - ongoing
- Chase the Ace is ongoing on Wednesday
- Karate Classes (Northern Dragons Martial Arts and Fitness Academy), every Monday and Thursday
- Birthday Party, anniversary and shower bookings for the squash court or upstairs bar side auditorium.
- Spin Classes are ongoing on Monday and Wednesday @ 5:30pm
- June 3<sup>rd</sup> – Domtar Action Centre
- June 4<sup>th</sup> – UFCW Meeting
- June 8<sup>th</sup> – Stag and Doe
- June 11<sup>th</sup> – Cambrian College Workshop, self defence
- June 11<sup>th</sup>, 20<sup>th</sup> – Espanola Pride meeting
- June 12<sup>th</sup> – Senior's Appreciation Day
- June 17<sup>th</sup> – CUPE 4705 Sectional meeting
- June 20<sup>th</sup> – Makers Market
- June 23<sup>rd</sup> – EMHA Meeting

### Promotions

- Ongoing promotions of gym memberships, after school swim, YMCA Summer Day Camp registration ongoing, Spring Swimming Leadership Courses, Yount at Heart Fitness Classes ongoing, free into to the gym and pickleball, personal training services available, pickleball is available in the arena, spin classes ongoing.
- ParticipACTION Community Challenge June 1-30
- June Makers Market



## Recreation Master Plan

- No changes

### **Complaints/Compliments:**

- June 4 Compliment: Pickleball player is happy that the arena floor is open up for pickleball players.
- June 8, Complaint: Second time for this complaint. Women using the female changeroom was upset that some young boys were in the changeroom with their mom. The boys were running around naked and drying their private parts with the hand dryer. Her daughter felt uncomfortable when there were boys in the changeroom. She found it inappropriate that there is a family changeroom for that reason. This happened at every Saturday lesson in the spring.
- June 15, Compliment: Patron from Sudbury was amazed at how nice our facility is. "Sudbury Doesn't have anything like this".
- June 28, Complaint: Gym patrons were upset at how dirty the main gym was.

### **Employee Status:**

- Job postings for casual lifeguard, full time assistant pool operator, part-time head lifeguard/swimming instructor
- External job post for casual customer service/front desk
- Internal job post for Part Time and Casual Facility Operator

### **Visitors:**

#### **June 2024**

DROP INS	
Aquafit	6
Fitness Centre	90
Learn to Dance (No class atm)	0
Skates (shinny, figure 8'ers, public)	0
Swims	122
Young at Heart	1
Squash	0
Personal Training - 1/2hour	0
Spin Class	30
<b>TOTAL</b>	<b>249</b>

#### **Memberships - RESIDENT**

Complex *New All-in-one	36
Aquafit 10 Pass	3
Swim 10 Pass	3
Shinny 10 Pass	0
Young at Heart 10 Pass	6
Personal Training 10 Pass	0
Private Swim Lessons	0

#### **June 2023**

DROP INS	
Aquafit	3
Fitness Centre	96
Line Dancing	0
Skates (shinny, figure 8'ers, public)	0
Swims	240
Squash	2
<b>TOTAL</b>	<b>341</b>

#### **Memberships - RESIDENT**

Bronze - Pool	7
Bronze - Fitness	21
Bronze - Squash	0
Silver	0
Gold	0
Aquafit 10 Pass	0
Swim 10 Pass	2
Private Swim Lessons	0
<b>TOTAL</b>	<b>30</b>

<b>TOTAL</b>	<b>48</b>
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Memberships - NON RESIDENT	
Complex *New All-in-one	18
AquaFit 10 Pass	2
Swim 10 Pass	5
Shinny 10 Pass	0
Young at Heart 10 Pass	0
Private Swim Lessons	3
Personal Training 10 Pass	0
<b>TOTAL</b>	<b>28</b>

Total Memberships Purchased **54**

Monthly Pool Attendance **2203**

Lions Free Swims **187**

Monthly Young at Heart  
Attendance **66**

Memberships - NON RESIDENT	
Bronze - Pool	2
Bronze - Fitness	11
Bronze - Squash	0
Silver	0
Gold	0
AquaFit 10 Pass	0
Swim 10 Pass	3
Private Swim Lessons	0
<b>TOTAL</b>	<b>16</b>

Total Memberships Purchased **41**

Monthly Pool Attendance **2435**

Lions Free Swims **179**

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**Department Manager:** Bailey Bouwmeester

**Submitted on:**