



DEPARTMENTAL REPORT

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Department: Public Works

Month: June 2024

TRANSPORTATION:

- Continued with regular maintenance of roads, sidewalks and laneways including shouldering, patching, sign repairs, brushing & tree cutting as well as debris/litter pick-up.
- Calcium spraying of gravel roads and select laneways for dust suppression was completed for the season.
- PW formed and poured concrete sidewalks at 2 locations where we excavated to perform sanitary sewer repairs as well as 1 location where the sidewalk did not meet the MMS standard.
- A speed radar sign was installed on Spanish River Drive on June 12th.
- Round 1 of the rural roadside mowing program commenced.
- Lines were painted on Centre St/Hwy 6 as well as select side streets by an outside contractor on June 28.
- The town-wide crosswalk/stop block/delineator painting program by PW commenced.
- A structural inspection of the Sand Dome was performed in preparation for shingle replacement planned for 2025.

AODA RENOVATIONS:

- This month's tasks included:
 - Exterior insulation (silverboard) and soffit installed.
 - Interior insulation completed.
 - Wiring and plumbing rough-ins completed.
 - Drywall delivered to site.
 - Exterior concrete walkway and curb formed and poured.
 - Preparations made for asphalt paving up to new concrete walkway.
 - The fire separation of the wall between the administration area and garage commenced.

EQUIPMENT:

- The intermittent stalling issue for 1 of the trackless machines persists, however it is less frequent. We will continue to operate the unit until it becomes more problematic.
- #1 loader is back in service after repairs to the coupler and boom were completed in relation to bucket over-pivoting.

BEAUTIFICATION:

- Flower bed planting was completed. Flower boxes were planted and installed in their usual locations.
- Canada flags were installed on Centre St. in preparation for Canada Day.

CEMETERY:

	June	YTD
Full burials	1	3
Cremation burials	12	20
Monument Installations	2	9
Plot purchases/transfers	2	23

BALL FIELDS/PARKS/CLEAR LAKE BEACH:

- Maintained all outdoor sport fields for seasonal users.
- Prepared the ballfields for a High School mixed softball tournament June 4.
- Prepared the ballfields for a private softball tournament June 7 & 8.
- Prepared the track & field for 2 elementary school track meets.
- Assisted with the JH&S BBQ on June 19th.
- Inspected playgrounds.
- Vandalism discovered at the Pavilion. A security camera system will be considered in the 2025 Recreation budget to prevent future occurrences and identify suspects in the future.
- PW installed a commemorative bench at the 'A' field backstop in memory of former long-time employee and friend Dean Gibson.

WATER & SEWER:

- Processed 47 utility locate requests for excavators throughout the month.
- Investigated 2 water meter reading issues and discovered that one meter required replacement and the other had recent plumbing work performed and the bypass was left open. Both issues were corrected.
- Sewer camera inspections were conducted at 2 addresses on June 6th. 1 location resulted in identifying a pipe problem on the Municipal side, which will be repaired by PW at no cost to the resident. The other did not expose a pipe problem at all and was invoiced for full cost recovery.
- A sanitary sewer service repair was performed stemming from the above-noted camera inspection. An open excavation was required which resulted in a more costly property restoration for asphalt and curb in the driveway.

- PW assisted Garson Pipe with 4 water main connections in association with the Trunk Main Part 2 Project. The new trunk water main is now operational with only a few side street connections remaining.

INTER DEPARTMENTAL:

- Maintained vehicles and equipment for other departments.
- Helped prepare for the Canada Day fireworks and then cleaned-up the ballfields and pavilion area in cooperation with the Fire Dept.

COMPLAINTS/COMPLIMENTS:

- A complaint was received regarding sand/debris in a resident's hot water. The source of the issue was the hot water tank.
- A complaint was received regarding noise from the water line. When investigated the noise had stopped.
- A sewer service back-up complaint was investigated that determined that the water service had been leaking for a long duration and the flow wore a hole into the nearby sewer service. All pipe issues were on private property and the resident had repairs completed by a plumber the days that followed.
- A compliment was received regarding how well-kept the Cemetery grounds are.
- A compliment was received about the professionalism of the department in relation to a Cemetery burial.

EMPLOYEE STATUS:

- One employee continues their long-term medical leave.
- One employee returned to service following a 4-week parental leave on June 17.
- 3 employees attended first aid training June 3 & 4.
- 7 employees attended wheel loader training in Espanola, which was conducted by a professional training agency.

Department Manager: Dave Parker
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