

DEPARTMENTAL REPORT

Department: Public Works

Month: September 2024

TRANSPORTATION:

- Continued with regular maintenance of roads, sidewalks and laneways including shouldering, grading, patching, sign repairs, line painting, roadside mowing, brushing & tree cutting, street sweeping and debris/litter pick-up.
- Concrete curb cutting performed by outside contractor.
- Paving of various patch locations completed by outside contractor.
- Repaired sidewalks.
- Installed screen on Darkie Creek.

AODA RENOVATIONS:

- This month's tasks:
 - Electrical panel installation
 - Interior doors
 - Paving and walkway handrail installation
 - Light and switch installations
 - Countertop installations
 - Delivery of some appliances and lunchroom & office chairs
 - Commenced plumbing fixture installations

EQUIPMENT:

- Nothing to report for September.

BEAUTIFICATION:

- Watered & weeded flowerbeds and planters.

CEMETERY:

	September	YTD
Full burials	0	3
Cremation burials	7	49
Dis-Interment	0	1
Monument Installations	7	28

Plot purchases/transfers	11	45
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BALL FIELDS/PARKS/CLEAR LAKE BEACH:

- Maintained all outdoor sport fields for seasonal users.
- Youth softball tournament.
- Outside contractor replaced light at pavilion due to vandalism.
- Removed sunshades at the splash pad.

WATER & SEWER:

- Processed 47 utility locate requests for excavators throughout the month.
- The water swabbing program took place on night shift on September 15 & 16, 2024.
- The watermain flushing program began on September 23rd on afternoon shift. It is expected to be completed by October 4th.
- Rebuilt storm drain/weeping system on Spanish River Dr.
- Installed catch basin on Barrie St.
- Flushed sanitary and storm sewers.
- Repaired catch basins
- There were 2 complaints of dirty water. They were investigated and one was suspected to be a hot water tank issue and the other was clear.
- There was one complaint of water quality. The water tested acceptable and it was determined that the complaint was not water related.
- There were 3 complaints of low water pressure/no water

INTER DEPARTMENTAL:

- Maintained vehicles and equipment for other departments.
- Repaired flagpole at Town Hall.
- Prepared parking lot for Maker's Market.
- Installed Trunk Main signs for Special Projects.

COMPLAINTS/COMPLIMENTS:

- Only water/sewer related complaints this month.

EMPLOYEE STATUS:

- One employee continues their long-term medical leave since August of 2023.
- 4 employees and the Superintendent attended the Municipal Public Works & Farm Show in Mindemoya on September 13th.

Department Manager: Dave Parker
Submitted on: October __, 2024