

# DEPARTMENTAL REPORT

**Department: Public Works**

**Month: October 2024**

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## **TRANSPORTATION:**

- Continued with regular maintenance of roads, sidewalks and laneways including shouldering, grading, patching, sign repairs, line painting, brushing/tree cutting, street sweeping and debris/litter pick-up.
- Installed 3 new speed radar signs on Lee Valley Rd., Avery Dr., and Second Ave.
- Removed beaver dams and cleaned culverts that were blocked.
- Marked culverts for winter so we can locate them during the spring thaw.
- Repaired Hwy 6 shoulder at Kei Will Dr. following the asphalt patch performed there in late September.
- Removed select garbage cans for winter.
- Spread gravel on Panache Lake Road where needed as per the 2024 gravel tender.

## **AODA RENOVATIONS:**

- This month's tasks:
  - New tables, desks and chairs installed.
  - IT for phones and internet completed.
  - Temporary office and washrooms were removed.
  - Opened for business on Tuesday October 15<sup>th</sup>.
  - Some small deficiencies still outstanding.

## **EQUIPMENT:**

- #10 Truck went to Hite Services in Sudbury for yearly crane inspection and re-certification.
- #14 Genie elevated work platform went to Equipment World in Sudbury for yearly inspection and recertification.

## **BEAUTIFICATION:**

- Installed Veteran's banners supplied by the Legion along Centre St.

**CEMETERY:**

	October	YTD
Full burials	1	4
Cremation burials	3	52
Dis-Interment	0	1
Monument Installations	5	33
Plot purchases/transfers	7	54

**BALL FIELDS/PARKS/CLEAR LAKE BEACH:**

- Moved bleachers for OFSC snowmobile trail through the ballfield property.
- Removed accessible mat at Clear Lake Beach.
- Painted over graffiti on outdoor rink boards.

**WATER & SEWER:**

- Processed 30 utility locate requests for excavators throughout the month.
- Completed the afternoon watermain flushing program on October 3<sup>rd</sup>.
- Winterized fire hydrants and sprinkler systems.
- Replaced water valve on Read Ave. that developed a leak during swabbing. Asphalt patch performed by outside contractor later in the month.
- Live-tapped a 1.5" water service for the new 6-plex on Second Ave.
- Repaired leaking water service at cemetery that was discovered during sprinkler winterizing.
- Repaired catch basins and drainage bed systems.
- Repaired watermain break on Mead Blvd. just North of Second Ave.
- There was a town-wide water colour disruption resulting in 25+ dirty water complaints. All water tests performed revealed the water was safe for human consumption according to provincial regulations. OCWA adjusted 2 chemical system dosages at the plant, which resulted in clearing up the water within 3 days.
- There were two sewer back-up complaints. Both back-ups were in the building's service and the occupant's responsibility to clear.
- PW performed 2 sanitary sewer service camera inspections. 1 resulted in discovering root infiltration on the private side and the other was an update inspection of a minor root infiltration on the Municipal side, which will be repaired next spring by Public Works. The homeowner is agreeable with that plan.
- Assisted the Township of Sables-Spanish River with clearing a plugged sanitary sewer main in Webbwood. They could not find a contractor to help with this urgent task. We invoiced SSR for our time and equipment costs.

**INTER DEPARTMENTAL:**

- Maintained vehicles and equipment for other departments.

**COMPLAINTS/COMPLIMENTS:**

- Only water and sewer complaints for October.

**EMPLOYEE STATUS:**

- One employee continues their long-term medical leave since August of 2023.
  - A seasonal employee began work on Oct. 21<sup>st</sup>. This is a budgeted position for 6 months required to assist with winter maintenance.
  - 6 employees attended First Aid/CPR training at the Recreation Complex on October 7 & 8<sup>th</sup>.
  - 3 employees received Crane training at Hite Services in Sudbury on October 10<sup>th</sup>. This training is required for the employees to operate the small truck-mounted crane on #10 truck.
  - All employees attended Mental Health training on October 21<sup>st</sup>, 23<sup>rd</sup> or 24<sup>th</sup>.
  - 12 employees attended Confined Space training at the Fire Hall/PWD on October 29<sup>th</sup> & 30<sup>th</sup>.
  - One employee attended the AORS Public Works Leadership Development Program courses virtually from October 22<sup>nd</sup>-24<sup>th</sup>.
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**Department Manager: Dave Parker**

**Submitted on: November 13, 2024**