



Conseil des Services du District de
Manitoulin-Sudbury
District Services Board

MANITOULIN-SUDBURY DSB BOARD MEETING

Draft Minutes

October 17, 2024

10:30 a.m.

Board Room

Members Present: Ryan Bignucolo
Angela Kelly
Kevin Burke
Bruce Killah
Al MacNevin
John Deforge
Denise Portelance-Godin
Ken Duplessis
David Santi
Vern Gorham
Steven Olsen

Regrets: Paul Branconnier
Rob Campbell
Ian Anderson

Staff Present: Donna Stewart
Lori Clark
Connie Morphet
Robert Smith
Josh Parkinson
Sherry Frost
Ehren Baldauf

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- 1. Call to Order**
 - 2. Land Acknowledgement**

We begin this meeting by acknowledging that we are all on land that has been inhabited by Anishnawbek Nations for 10's of thousands of years.

We'd like to acknowledge that we are here in the Robinson Huron Treaty territory and the land on which we gather is the traditional territory of the Atikameksheng Anishnawbek and we would like to give thanks for sharing this land in order for us to continue in our work.

Today, this meeting place is still the home to many Anishnabek nations from across Turtle Island and we are grateful to have the opportunity to unite, live, work and play on this land.

3. Declarations of Conflict of Interest

None declared.

4. Business Arising from Closed Session

Resolution 24- 66

Moved by: David Santi

Seconded by: Kevin Burke

WHEREAS the Human Resources Committee reviewed the Reorganization-Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Board accept the Human Resources Committee's recommendation and approves the Reorganization - Issue Report and directs the Finance Committee to consider the report during the 2025 Budget Meeting.

CARRIED

5. Adoption of Agenda

Resolution 24- 67

Moved by: Vern Gorham

Seconded by: Angela Kelly

BE IT RESOLVED THAT the Agenda be adopted.

CARRIED

6. Adoption of the Minutes

Resolution 24- 68

Moved by: Ken Duplessis

Seconded by: Ryan Bignucolo

BE IT RESOLVED THAT the minutes of the [September 19, 2024](#) Board meeting be approved as presented.

7. Committee Meetings

7.1 Program Planning Committee

7.1.1 2025 Response Time Standards

Robert Smith, Interim Chief of Paramedic Services, walked the Board through the [Response Time Standards - Issue Report](#).

Paramedic Services across Ontario are required by law to establish a performance plan for the following calendar year regarding overall response times to calls for service.

The plan must provide targets for Paramedic Service response times to 911 calls sequenced by acuity using the Canadian Triage and Acuity Scale (CTAS). This tool prioritizes patients based on their medical presentation/assessment on a scale from 1-5. CTAS 1 assignments are the most severe while CTAS 5 are the least.

The Response Time Standards (RTS) plan includes established targets set by the Province for CTAS 1 (8 mins) and Sudden Cardiac Arrest (6 mins). The Manitoulin-Sudbury DSB sets out the expected response time percentage and target time for CTAS 2 through CTAS 5 calls.

The legislation further mandates that Paramedic Services continuously monitor, evaluate and amend the RTS plan throughout the year, as such Paramedic Services is developing a number of strategies to improve capacity for responses to community needs.

The proposed 2025 RTS target plan will be kept unchanged from 2024. Staff will monitor the efficacy of model changes and assess changes in future years.

The 2024 Response Time Standards results will be shared with the Board at the March 2025 meeting.

Resolution 24- 69

Moved by: Steven Olsen

Seconded by: Al MacNevin

WHEREAS the Program Planning Committee has reviewed the 2025 Response Time Standards - Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Board accept the Program Planning Committee recommendation and approve the 2025

Response Time Standards - Issue Report and direct staff to action the recommendations in the report.

CARRIED

7.1.2 Capital Expenditures

Lori Clark, Director of Integrated Human Services, walked the Board through the [Capital Expenditure - Issue Report](#).

The DSB has been utilizing the Canada-Ontario Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI) funding to address maintenance/capital issues. Unfortunately 2024/2025 is the final year for COCHI/OPHI.

In consultation with Housing Services Corporation, staff have determined that all of our Building Condition Assessment's (which includes community housing buildings, administrative buildings and paramedic bases) require updating as they are 7 years old.

Staff are recommending that the Finance Committee review the financial impact of updating the BCA's and adjusting the capital contribution during the 2025 budget process.

Resolution 24- 70

Moved by: Kevin Burke

Seconded by: Denise Portelance-Godin

WHEREAS the Program Planning Committee has reviewed the Capital Expenditures - Issue Report and is recommending approval to the Board;

THEREFORE BE IT RESOLVED that the Manitoulin-Sudbury District Services Board accept the Program Planning Committees recommendation and approve the Capital Expenditures - Issue Report and direct staff to action the recommendations in the report.

CARRIED

8. New Business

8.1 Ministry of Education

8.1.1 Canada-Wide Early Learning and Child Care Funding

Lori Clark, Director of Integrated Human Services, updated the Board on the implementation of the [Canada-Wide Early Learning and Child Care Funding](#) updates to 2024 allocations for emerging issues.

In November 2023 we received [information](#) regarding emerging issues funding as a new and separate allocation to address non-discretionary costs for CWELCC-enrolled licensees.

DSB has received the following amounts:

- January 2024, \$70,542
- April 2024, \$21,681
- September 2024, a further of \$72,319 for the remainder of the year.

The total emerging issues allocation for 2024 is \$164,542. This funding supports providers in managing their non-discretionary costs, ensuring that services remain stable and accessible for families.

8.2 Ministry of Municipal Affairs and Housing

8.2.1 Canada-Ontario Community Housing Initiative & Ontario Priorities Housing Initiative Plan

Lori Clark, Director of Integrated Human Services, updated the Board on the MSDSB COCHI-OPHI Investment Plan approval.

On October 9th 2024, the Ministry of Municipal Affairs and Housing provided [communication](#) that they have approved our Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities Housing Initiative (OPHI) Investment Plan for 2024-25.

The DSB's COCHI/OPHI Investment Plan is comprised of capital projects for Community Housing building repairs. This year we are focusing on windows, accessibility ramps, and sewer lines.

8.2.2 2024-25 Confirmed Funding Allocations for the Canada-Ontario Housing Benefit (COHB) Program

Lori Clark, Director of Integrated Human Services, updated the Board on the allocation of the Canada-Ontario Housing Benefit (COHB) program for 2024-25.

On [September 26, 2024](#) the Ministry of Municipal Affairs and Housing provided communication confirming our allocation for the COHB program for the 2024-25 year, in the amount of \$74,200.

Currently approximately 55 households in the DSB area are already receiving the COHB benefit, the 2024-25 allocation will allow for approximately 18 new households to access rent subsidy.

This year, Ontario is waiving the requirement for households that hold a Special Priority status under the Housing Services Act to be removed from the housing community housing wait-list. This means, Special

Priority households can remain on a waitlist even if they accept a COHB benefit.

8.3 Ministry of Children, Community and Social Services

8.3.1 2025 Ontario Works Performance Measures and Targets

Lori Clark, Director of Integrated Human Services, briefed the Board on the Ministry of Children, Community and Social Services performance measures and targets.

On [September 12, 2024](#), staff received notice of the DSB's 2025 performance measures and targets from The Ministry of Children, Community and Social Services.

For 2025, the DSB's performance measures and targets are as follows;

- Ontario Works adults and ODSP non-disabled adults with participation requirements that have a proper action plan created is a target of 100%.
- Ontario Works adults and ODSP non-disabled adults with participation requirements who are referred to Employment Ontario is a target of 32% (Based on our August caseload for OW and ODSP participating, this would be about 175 people)
- Ontario Works cases (individual or family units) that exited to employment is a target of 14%
- Ontario Works cases (individual or family units) who exited the program for any reason and return within one year is a target of 38%

8.3.2 Centralized Intake Policy Changes

Lori Clark, Director of Integrated Human Services, updated the Board on the [Centralized Intake Policy Changes](#).

As of October 1, 2024, regulatory changes have been made to designate the Ministry of Children, Community and Social Services as the Ontario Works delivery agent in 10 municipal geographic areas in the province and designate these Consolidated Municipal Services Manager's as delivery partners. None of the areas are in Northern Ontario.

In these 10 areas, the ministry will be responsible for initial eligibility decisions, including authorization of initial payments, and notifying applicants. Full implementation across the province for the remaining municipalities and DSSAB's will be completed in 2025.

8.4 Ministry of Health

8.4.1 2024-25 Base and One-Time Funding for Community Services Increase

Connie Morphet, Director of Finance and Administration, updated the Board on the 2024-25 base and one-time funding for Community Services increase.

Correspondence was received from Ontario Health on [October 7, 2024](#) notifying the DSB of both one-time and annualized funding increases to be used for provision of the Community Paramedic program. Increases for one-time funding in the amount of \$3,719 and base funding of \$21,073 have been allocated for use during 2024-25.

Staff will continue to work with Ontario Health and all other funding partners to improve program evolution.

9. Other Business

9.1 Child Care Worker and Early Childhood Educators

Lori Clark, Director of Integrated Human Services, spoke to the Board about the Child Care Worker and Early Childhood Educators Appreciation Day.

Tuesday, October 24th, 2024 marks the 24th annual Child Care Worker and Early Childhood Educator Appreciation Day.

This day is all about recognizing the incredible dedication, hard work, and commitment of the staff who work with young children. This year's theme - Worth More - highlights the immense value these professionals bring to our communities.

Today, the Board to formally recognizes October 24th, 2024, as the 24th annual Child Care Worker & Early Childhood Educator Appreciation Day.

This recognition honors the dedication and commitment that child care workers bring to children, families, and the overall quality of life in our communities.

Resolution 24- 71

Moved by: Angela Kelly

Seconded by: John Deforge

WHEREAS years of research confirms the experiences children have in the early years have an extraordinary impact on children's intellectual, emotional, social, and physical development and later life outcomes; and

WHEREAS quality Child Care and EarlyON experiences promote the well-being of children and respond to the needs of parents, Child Care workers and the broader community by supporting quality of life so that citizens

can fully participate in and contribute to the economic and social life of their community; and

WHEREAS many studies show trained and knowledgeable Early Childhood Educators and early years staff are the most important element in quality Child Care and EarlyON programs;

THEREFORE BE IT RESOLVED THAT October 24, 2024 be designated the 24th annual “Child Care Worker & Early Childhood Educator Appreciation Day” in recognition of the education, dedication, and commitment of Child Care workers to children, their families and quality of life of the community.

CARRIED

9.2 eScribe

Donna Stewart, CAO, informed the Board that the DSB will be moving from its current system for Board meetings to eScribe beginning in February 2025.

Staff have been using eScribe for approximately 6 months.

Training for the Board will take place in January 2025 during the Board meeting with Board members moving to the new platform for the February Board meeting.

10. Next Meeting - November 21, 2024

11. Adjournment

Resolution 24- 72

Moved by: Vern Gorham

Seconded by: Ryan Bignucolo

BE IT RESOLVED THAT we do now adjourn at 11:00 a.m. until the next regular meeting to be held on November 21, 2024.

CARRIED

Board Chair

CAO