

# STAFF REPORT

**Department: Finance**

**Date: September 24, 2024**

**Item: 2025 Budget Guidelines and Timetable – Amendment 1**

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**Recommendation:**

For Information Only

**Background:**

For a detailed background please refer to the initial report of September 24, 2024. Due to recent staffing evolution in the finance department revised timelines for the 2025 budget are being brought forward.

**Analysis:**

Budget Timetable UPDATE:

Staff proposes tabling the draft budget on January 14<sup>th</sup> and 15<sup>th</sup>, 2025 instead the second half of November.

Further draft presentations will be scheduled around January 21<sup>st</sup> to receive Council comments and further guidance.

The final budget is scheduled for approval in February 2025.

**Existing Policy:** NA

**Strategic Goal:** Effective Municipal Governance and Operations

**Financial Commitment:** NA

**Budgeted:** Yes ☒ No ☐

**Implementation:** Upon Council Recommendation

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**Prepared By:** Julie Bouthillette, Treasurer

**Department Manager:**

**CAO/Clerk:** Joseph Burke, CAO/Clerk

**Approval of Recommendation:** Yes ☒ No ☐

**Comments:**