



# DEPARTMENTAL REPORT

**Department: Public Works**

**Month: February 2025**

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## **TRANSPORTATION:**

- Continued with regular maintenance of roads, sidewalks and laneways including winter maintenance, patching, sign repairs, and debris/litter pick-up.
- Senior's walkway snow removal took place six times during the month of February.
- 828 loads of snow were removed during the month of February with a cumulative total of 1377 for the 2024/2025 winter season.
- Installed a second battery in the speed radar signs on Lee Valley Rd., Avery Dr., Spanish River Dr. and Second Ave. They had been running intermittently with just the 1 battery from factory.

## **EQUIPMENT:**

- #1 loader broke down on February 11 due to hydraulic hose failures. Back in service on February 12<sup>th</sup>.
- #29 snowblower down on February 21<sup>st</sup> due to coolant leak and crack in lower rad tank. Back in service on February 25<sup>th</sup>.

## **BEAUTIFICATION:**

- Placed 2025 Flower Order.

## **CEMETERY:**

	February	YTD
Full burials	0	0
Cremation burials	0	0
Dis-Interments	0	0
Monument Installations	0	0
Plot purchases/transfers	5	8

## **OUTDOOR RECREATION FACILITIES:**

- Installed "No Motorized Vehicle" signs at track & field as requested by the Lions Club to stop snowmobiles from driving on the skating oval.

Form No.: A99-01371

**WATER & SEWER:**

- Processed 7 utility locate requests for excavators throughout the month.
- Opened catch basins during a thaw late in the month.
- Conducted internal frozen water service training.
- Performed troubleshooting for 2 commercial water meters that were not reading properly.

**INTER DEPARTMENTAL:**

- Maintained vehicles and equipment for other departments.
- Snow removal at the complex and skating oval.
- Repaired the outdoor rink snow blower.

**EMPLOYEE STATUS:**

- One employee continues their long-term medical leave since August of 2023.
- A permanent employee with 16 months of service resigned with their last day of employment being February 28<sup>th</sup>. A seasonal employee was promoted to permanent status.
- Two water operators attended a mandatory water course in Sudbury on February 18<sup>th</sup>.
- The Superintendent attended virtual ½-day water courses on February 3, 4, 18 & 19 in order to accumulate the required training hours to renew his water licence.

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**Department Manager: Dave Parker**  
**Submitted on: March 6, 2025**