

# DEPARTMENTAL REPORT

**Department: Environmental Services and Special Projects**

**Month: February**

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**Project Status:**

**Trank Watermain Part 2:**

- Contractor requested release of hold back for the project. Provided the treasurer with the necessary substantial completion certificates.

**Connecting Link Phase 4:**

- Tender for the project closed January 29<sup>th</sup>, 2025 with Staff seeking council approval at the February 11<sup>th</sup> meeting. Approval of tender letter sent out to contractor subsequently.
- Assist Administration with our first reporting report to the funder.

**Connecting Link Phase 5:**

- No change, awaiting agreements before commencing the consulting Phase with MNR and preparing tender documents to tender project in the fall.

**Hospital meter:**

- Meter is installed; electrical work is still outstanding. Contractor is requesting additional information with regard to sensor cables.

**Pathway to Net-Zero:**

- Funder requesting update, staff is completing the final reporting requirements.

**Environmental:**

- Site review for meter installation at the Highschool, co-ordinate with the Rainbow district School Board (RDSB) water shut off, review RDSB confined space policy for entry of works. Provide contractor with details of meter requirements.
- Assist Boogie Mountain with regard to potential pressure loss for new service at top of ski hill. Request info on manufacturers specifications of pressure for

meters and back flow preventer, calculate pressure loss due to changes of elevation and report back to Boogie Mountain.

- Request from a business to waive the fee for meter installation as per by-law. Staff has provided comments to Administration/Treasurer with regard to challenges of equity in water rates and a flat rate system combined with meters. Comparison analysis of metered and unmetered rates of a few communities and the municipality.
- Requests from 2 property owners/developers to permit water meters for apartment buildings classified as commercial property. These requests are also related to the above-mentioned comparison analysis.
- Staff discussions with regard to microcystin levels detected in Lake Apsey and how it can be managed through the treatment plants. Additional discussion around potential causes and potential initiatives to be investigated that may improve source water quality.
- Investigate a potential hydro strike during the construction of Connecting Link Phase 3. Contractor was working in the area where the alleged strike occurred. No evidence to support Contractor Liability, contractor offered to pay half the cost.
- Staff is adding "Permit to Perform Work and Place Infrastructure on Municipal Property" as part the approval process when utilities are requesting access.
- MECP request for water tower maintenance reports.
- Completed Circular Materials Ontario surveys with regard to public receptacles, private road waiver and special accommodations in preparation of the blue box transition.
- Coordination of misc. water meters for the commercial sector.
- Release of Household hazardous waste tender for event to be held on April 26<sup>th</sup>, 2025.
- Approved replacement of Fluoride Analyser for the water treatment plant. This is a compliance issue.
- Review and approve hydro pole relocation project to service development at the end of Syroid Street.
- Building services request for information regarding water meter installation as related to plumbing permits. They are receiving requests to install meters on proposed apartments.
- Request for Approval for installation of fibre optics cabinet on Second Avenue.

- Receipt of a request for municipal consultation protocol for the installation of telecommunication. Staff reviewed the ISED default protocol in the absence of a municipal protocol and provided response.

**Asset management:**

- Reviewing capital project data for the possible integration of assets into the GIS system. The expansion of data into Icity will improve staff ability to track assets, lifecycle, cost and improve quality of the asset management plan and staff reports to council.
- Accessing historical data on watermain breaks to integrate into asset management plan.

**Planned Housing/Development:**

- Review of a proposed servicing for a development project on Elizabeth Street. Staff is requesting additional information before approval.

**Webinar and Training:**

- none

**Misc.**

- Met with Sables-Spanish River to discuss Surface Treatment Tenders.
- Attended department managers meeting
- Attended Emergency management meeting

**Employee Status:** staff was out of the office for 5.5 days

**Visitors:**

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**Department Manager: Joël Yusko**

**Submitted on: March 11,2025**