

STAFF REPORT

Department: Community and Recreation

Date: June 23, 2025

Item: Recommendation regarding Field and Pavilion Donation for Annual Mixed Slo-pitch Tournament

Recommendation: Be It Resolved That: Council approve the request to donate the pavilion and baseball fields for the annual mixed slo-pitch tournament and give the authority to the CAO/Clerk or designate to consider and either approve or deny future requests for waiving the fee of the pavilion and baseball fields for the annual mixed slo-pitch tournament if all other factors of the tournament remain the same.

Background: For the past few years, the local Jays Men's Slo-Pitch team has asked for the rental costs of the fields and pavilion to be waived for the mixed slo-pitch tournament which takes place annually in August and typically attracts a large number of teams.

The request for 2025 from the team has been attached to this report and includes a breakdown of the event budget and what any proceeds are used for.

Analysis: This annual event is a major recreational event that has taken place in Espanola for many decades. It is the largest community event during July and August which attracts many from out of Town, but also many residents from Espanola. The preparation and maintenance of the fields, the cost of the porta potties and other miscellaneous items is approximately \$2,000-\$2,500. The field fees including for both the pavilion and the fields would be \$1,500.00. The request is that this fee of \$1,500.00 be waived.

Under the Corporate Donation Policy, the CAO/Clerk is given authorization to grant, at their discretion, donations up to \$1000.00. The recommendation in this staff report is seeking Council's approval to respond directly to this yearly request instead of bringing it to Council each time. It is important to note that this does not mean the request is automatically granted each year but rather evaluated by the CAO/Clerk to determine if it should be approved based on all factors.

Existing Policy: Charitable Donations Policy, F25-01280

Strategic Goal: Quality of Life



Financial Commitment: Approx \$1,500 in kind donation

Budgeted: **Yes** ☒ **No** ☐

Implementation: Upon Council Recommendation

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Department Manager:

CAO/Clerk: Joseph Burke

Approval of Recommendation: **Yes**☒ **No**☐

Comments: